

**Republic of the Philippines
National Innovation Council**

**FY 2024 INNOVATION GRANTS
FORM 1: GRANT APPLICATION FORM**

GENERAL INFORMATION OF THE PROPONENT		
1.1 Type of Government Office*	National Government Agency (NGA)	
1.2 Agency/Department*	National Economic and Development Authority (NEDA)	
1.3 Proponent's Address*	12 St. J Escriva Drive, Ortigas Center	
	Building Number, Street, Barangay	
	Pasig City	Metro Manila
	City/Municipality	Province/District
	NCR	1605
	Region	Postal Code
1.4 Head of Proponent Agency*	Arsenio M. Balisacan	Secretary
	Name	Designation
1.5 Proponent Agency's Contact Details*	info@neda.gov.ph	8631 0945 to 56
	Official Email Address	Telephone Number
1.6 Program/Project Leader (must hold a plantilla position)*		
Eko N. Miya	Chief Economic Development Specialist	
Name	Designation	
Central Office - Innovation Staff		
Office		
email@neda.gov.ph	0912345678	876 5432
Email Address	Mobile Number	Telephone No.
1.7 Program/Project Focal (optional)		
Name	Designation	
Office		
Email Address	Mobile Number	Telephone No.

DETAILS OF THE PROGRAM/PROJECT PROPOSAL

2.1 Proposal Title*

Local Innovation Facilitators and Cascading Workshop

2.2 Short Description of the Proposal (maximum of 100 words)*

Innovation is a key driver of economic growth and inclusive development, and local innovation ecosystems can play a critical role in promoting innovation. By providing training and skills development to innovation facilitators at the local level, it can help to create a more conducive environment for innovation. Innovation facilitators who are trained in best practices and have the necessary skills can help to strengthen the local innovation ecosystem by fostering collaboration, promoting knowledge sharing, and creating a supportive environment for innovation.

2.3 Funding Requirement*

PHP 1,386,000.00

2.4 Implementation Period*

September 2024

September 2024

From

To

SCOPE OF THE PROGRAM/PROJECT PROPOSAL

3.1 Scale of Implementation*

Choose an item.

3.2 Location of Implementation*

1. Choose an item. (+)	Choose an item. (+)	Choose an item. (+)	Choose an item. (+)
Region	Province/District	City/Municipality	Barangay

3.3 Types of Innovation Program, Activity, and Project (PAP)*

Please refer to [Annex A of Implementing Guidelines on the 2024 Innovation Grants](#).

Primary Typology (choose 1 only)	Secondary Typology (choose 1 only)
Innovation Policy Administration	Innovation Culture Promotion and Capacity-Building

3.4 Partnerships

(if applicable, maximum of 5; required for programs/projects that are under *Commercialization*)

Name of Partner Entity	Nature of Partnership Agreement
1.	
2.	
(+)	

OVERVIEW OF THE PROGRAM/PROJECT PROPOSAL

4.1 Problem Statement (maximum of 100 words)*

There is a significant gap in the skills of local facilitators to drive innovation, hindering communities from developing and implementing innovative solutions. This lack of training results in missed opportunities for collaboration and a supportive environment for innovation, which are crucial for economic growth and inclusive development.

4.2 Target Beneficiaries*	Local facilitators in the local innovation ecosystem, local entrepreneurs, MSMEs, innovators, and startups	
4.3 Specific Target Groups (if applicable; click all that apply)	<input type="checkbox"/> Youth & Children <input type="checkbox"/> Indigenous Peoples <input type="checkbox"/> Geographically Isolated and Disadvantaged Areas <input type="checkbox"/> Senior Citizen <input type="checkbox"/> Persons with Disability (PWD) <input type="checkbox"/> Gender and Development (GAD) groups <input type="checkbox"/> Others _____	
4.4 Gender Sensitivity and Responsiveness*		
a. Are women and girl children among the direct or indirect beneficiaries of the proposed program/project? (Tick one box only.)		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Partly	<input type="checkbox"/> No
b. Did women and men in the beneficiary groups participate in the program/project design? (Tick one box only.)		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Partly	<input type="checkbox"/> No
c. Has the program/project considered its long-term impact on women's socioeconomic status and empowerment? (Tick one box only.)		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Partly	<input type="checkbox"/> No
d. Has the program/project proposal included strategies for avoiding or minimizing negative impact on women's status and welfare? (Tick one box only.)		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Partly	<input type="checkbox"/> No
e. Does the program/project have clear gender equality goals, objectives, outcomes, or outputs? (Tick one box only.)		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Partly	<input type="checkbox"/> No
If applicable, please provide details or explanations on how the program/project ensures that its initiatives and activities are gender-sensitive and responsive. (maximum of 150 words)		
4.5 Logical Framework*		
General Objective (Indicate the primary and overarching goal that the program/project aims to achieve; provide long-term impact/goal that the program/project will contribute to, if possible.)		
To promote innovation and capacitate local leaders with creative and design thinking that will be integral in pursuing innovative solutions to community problems		
Specific Objective No. 1 (Identify the key intentions of the program/project by specifying the objectives into a clear, detailed, and measurable statement. It should be able to define the steps towards achieving the proposal's general objective statement.)		
To develop a pool of specialized Filipino trainers/ professionals/ practitioners who have both the knowledge and skills to develop and promote innovation and creative thinking in their respective fields and communities		

Outcome No. 1 (Identify medium-term goals/impact that the specific objective intends to contribute to but cannot directly or solely achieve. Include indicators and timeframe, if applicable.)

Increase in the number of facilitators from 10 to 100 who can be tapped to help cascade and train others to develop and promote innovation and creative thinking

Activity/ Physical Outputs (Enumerate and break down specific objectives into activities. They should be measurable, achievable, and verifiable. It may include optional activities that may enhance the proposal.)	Output Indicator (Identify an indicator for each activity listed to assess whether it is being achieved. It should be quantifiable, either in numbers, percentages, rates, or ratios.)
1. Call for Applicants	1. No. of applications received
1. Deliberation and Approval of Applicants	2. No. of applicants deliberated
2. Attendance to Local/Foreign Innovation & Design Thinking Facilitator Program	3. No. of delegates who successfully completed the facilitator program
3. Implementation of Re-entry/Cascading Plan	4. No. of re-entry/cascading plans implemented

Specific Objective No. 2 (Identify the key intentions of the program/project by specifying the objectives into a clear, detailed, and measurable statement. It should be able to define the steps towards achieving the proposal's general objective statement.)

To train and capacitate personnel in local development units with design thinking and innovation that can be applied in creating new solutions to their communities

Outcome No. 2 (Identify medium-term goals/impact that the specific objective intends to contribute to but cannot directly or solely achieve. Include indicators and timeframe, if applicable.)

Increase in the number of personnel in the local level who are skilled with design thinking and is pursuing innovative solutions to local challenges

Activity/ Physical Outputs (Enumerate and break down specific objectives into activities. They should be measurable, achievable, and verifiable. It may include optional activities that may enhance the proposal.)	Output Indicator (Identify an indicator for each activity listed to assess whether it is being achieved. It should be quantifiable, either in numbers, percentages, rates, or ratios.)
1. Procurement of Office and ICT Equipment and Project Supplies and Materials	1. No. of equipment, supplies and materials procured
2. Field Work/Visits to Target Stakeholders	2. No. of activities conducted
3. Conduct of Innovation and Design Thinking Workshop to Local Communities	3. No. of workshops conducted

4.6 Narrative of Implementation Plans and Strategies*

Outline the implementation plans and strategies, including key activities, timelines, resource allocation, and potential risks, to ensure the successful execution of the program/project (maximum of 500 words).

The implementation plan for this program is centered on two key objectives. The first objective is to develop a pool of specialized Filipino trainers and professionals with the skills to foster innovation and creative thinking in their fields. To achieve this, key activities will include a call for applicants, followed by a rigorous deliberation and approval process. Successful candidates will then attend both local and foreign innovation and design thinking programs. After their training, participants will implement re-entry and cascading plans to share their knowledge with their communities. These activities will be conducted over the first to third quarters, with resources allocated for training, travel, and materials. A potential risk is low participation, which will be mitigated through extensive outreach.

The second objective aims to build the capacity of personnel in local development units by introducing design thinking and innovation. This will involve the procurement of office and ICT equipment, as well as materials necessary for fieldwork and workshops. Personnel will visit target stakeholders to assess community needs and conduct innovation workshops. These activities will span the second to fourth quarters, with resources dedicated to equipment and workshop logistics. A key risk for this phase is potential delays in procurement and coordination, but early planning and efficient project management can mitigate these challenges. Through these activities, the program seeks to empower local communities with innovative solutions tailored to their specific needs.

Objective 1: Develop a pool of specialized Filipino trainers and professionals skilled in fostering innovation and creative thinking.

Call for Applicants (1.1)

Timeline: Q1, January–February

This phase involves extensive outreach to identify qualified candidates. Advertisements and invitations will be disseminated through multiple channels to ensure a broad applicant pool.

Deliberation and Approval of Applicants (1.2)

Timeline: Q1, March

A selection committee will evaluate applicants based on set criteria. Final approval will be completed by the end of Q1.

Attendance at Local/Foreign Innovation & Design Thinking Facilitator Program (1.3)

Timeline: Q2–Q3, April–August

Approved applicants will attend training programs either locally or abroad, focusing on developing innovation facilitation skills. Arrangements for travel and logistics will be completed during this period.

Implementation of Re-entry/Cascading Plan (1.4)

Timeline: Q3–Q4, September–December

Upon returning, participants will execute their re-entry plans, conducting local training sessions to cascade their knowledge to colleagues and communities.

Objective 2: Train and capacitate local development unit personnel in design thinking and innovation.

Procurement of Office and ICT Equipment and Project Supplies and Materials (2.1)

Timeline: Q1–Q2, January–May

Procurement of necessary tools and supplies will begin in Q1 and be completed by Q2 to ensure all resources are available for field activities and workshops.

Field Work/Visits to Target Stakeholders (2.2)

Timeline: Q2–Q3, June–August

Field visits will be conducted to engage stakeholders, assess community needs, and build rapport with local development units. This will serve as preparation for the subsequent workshops.

Conduct of Innovation and Design Thinking Workshops in Local Communities (2.3)

Timeline: Q3–Q4, September–December

Workshops will be conducted in targeted local communities, enabling participants to apply design thinking principles in developing innovative solutions. Workshops will continue until the end of Q4.

Resource Allocation and Risks

Resources will be allocated for training fees, travel, office equipment, and logistics for the workshops. A potential risk for Objective 1 is low participation, which will be mitigated by a strong recruitment strategy. For Objective 2, procurement delays and challenges in coordinating field visits with

stakeholders are possible but will be addressed through early planning and streamlined procurement processes. With careful timeline management, both objectives aim to build a robust network of innovation-driven professionals and local leaders capable of transforming their communities

4.7 Innovativeness, Responsiveness and Scalability of the Proposed Program/Project*

Discuss how the proposed innovation differs from existing solutions in the field or market, specifically addressing the identified challenges in the target areas. Provide details on how the program/project will meet the needs of users, beneficiaries, and key stakeholders, and explain its potential for scalability at the community, local, regional, national, or international level (maximum of 500 words).

The proposed innovation distinguishes itself from existing solutions by addressing specific gaps in the development of innovation and design thinking capabilities at both the community and organizational levels. Unlike many programs that focus solely on training without practical implementation, this initiative emphasizes a comprehensive approach—developing specialized trainers and practitioners who will directly apply their skills in local communities through cascading activities. This ensures that the knowledge gained isn't isolated but is immediately shared and contextualized to meet the unique needs of local development units and target communities.

Addressing Identified Challenges in Target Areas

In many local development units, there is a lack of structured frameworks to encourage innovative problem-solving. Traditional methods often do not account for design thinking principles, which focus on user-centered solutions. The proposed program tackles this challenge by introducing design thinking training that empowers participants to craft creative, community-driven solutions. Field visits will further ensure that the solutions developed align with the real needs and conditions of the target communities, enabling a tailored approach rather than a one-size-fits-all solution.

Meeting the Needs of Users, Beneficiaries, and Key Stakeholders

The primary beneficiaries of this program are local development personnel, community leaders, and residents in target areas. For users and key stakeholders, the program delivers value by providing hands-on training in design thinking and innovation, fostering a culture of creative problem-solving that is both practical and applicable to local contexts. Trainers developed through the program will return to their communities with both the knowledge and the capacity to implement innovative approaches, directly benefiting the regions they serve. Additionally, key stakeholders such as government agencies and local authorities will see the long-term benefits of having empowered personnel capable of designing solutions that can address development challenges.

Potential for Scalability

The innovation's potential for scalability is significant. At the community level, the re-entry or cascading plans enable knowledge transfer to local stakeholders, thus embedding innovation in day-to-day problem-solving. At the local and regional levels, as more personnel are trained, local governments can systematically implement design thinking in governance, creating ripple effects across municipalities. The model also has national potential, as successful outcomes can inspire policy shifts that support broader implementation across other regions. In the international context, the success of the program may attract interest from neighboring countries looking to adopt similar frameworks, particularly those grappling with similar development challenges.

4.8 Socioeconomic and Environmental Impact of the Proposed Program/Project*

Explain the potential of the proposed program or project to create positive socioeconomic and environmental impacts for its target beneficiaries, contributing to inclusive growth and community well-being. Provide verifiable data to support your statements, if available (maximum of 500 words).

The proposed program has significant potential to create positive socioeconomic impacts for its target beneficiaries by equipping local development personnel with skills in innovation and design thinking.

These skills can foster the creation of tailored solutions for local challenges, driving economic opportunities and inclusive growth. For instance, innovations in agriculture, such as improved farming practices, can increase productivity and income for rural communities, supporting job creation and economic resilience. Moreover, by enhancing local governance capacities, the program enables more responsive and effective public services, which improves community well-being.

On the environmental side, the program can empower communities to develop sustainable solutions to local environmental issues. This includes community-driven projects in waste management, reforestation, and climate adaptation, which are critical given the Philippines' vulnerability to natural disasters. By integrating sustainability into design thinking processes, the program enables communities to address environmental challenges in ways that are both practical and scalable. Such solutions can significantly contribute to long-term climate resilience and environmental protection, safeguarding livelihoods and resources.

Overall, the program fosters inclusive growth by ensuring that underserved communities benefit from innovation and capacity building. The focus on local-level innovation also enhances social cohesion and encourages collaboration within communities. By directly addressing socioeconomic and environmental needs, the initiative supports sustainable development, aligning with national priorities like the Philippine Development Plan and global goals such as the Sustainable Development Goals.

4.9 Feasibility and Sustainability of the Proposed Program/Project*

Explain how the proposed project or program can be feasibly implemented within the given timeline and budget. Provide a detailed sustainability plan to ensure the continuation of activities beyond the initial funding support (maximum of 500 words).

The proposed project can be feasibly implemented within the given timeline and budget by adopting a structured, phased approach. In the first phase, the call for applicants and selection process can be efficiently completed within the first quarter, leveraging existing networks for outreach to minimize costs. The second phase involves training participants through local and foreign programs in design thinking, which has been budgeted for, including travel and materials. By carefully coordinating schedules and utilizing partnerships with institutions offering these programs, training can be completed within the second and third quarters. Finally, the cascading plans and workshops will be rolled out in the third and fourth quarters, utilizing the procured ICT equipment and field visits to ensure effective community engagement. A clear project management framework, with regular monitoring and coordination, ensures timely execution.

To maintain sustainability, the project includes a re-entry/cascading plan, which allows trained participants to continually transfer their knowledge to other community members and colleagues. This approach ensures that innovation and design thinking become embedded in local governance structures and development activities beyond the initial funding period. Additionally, the procurement of office and ICT equipment provides long-term resources that will support ongoing innovation initiatives. Partnerships with local universities, government agencies, and private sector stakeholders will also help extend the reach and impact of the program through additional training opportunities and collaborations.

For long-term sustainability, the program can secure funding from external sources such as grants from international development organizations, corporate social responsibility (CSR) initiatives, and government innovation funds. Furthermore, the capacity-building activities can evolve into formal certification programs, where trainees can eventually offer paid services as facilitators or trainers, generating revenue for continued operations. By institutionalizing innovation and design thinking within local development frameworks, the program ensures that these activities remain a key part of community planning and problem-solving in the long term.

STRATEGIC ALIGNMENT

5.1 Innovation Goals and Sector Relevance (National Innovation Agenda and Strategy Document 2023 - 2032)*

Please refer to this [link](#).

Primary Sector (choose only one option; mark 'N/A' for the others)	Secondary Sector (choose only one option; mark 'N/A' for the others)
<i>Proactive, Smart, and Innovative People</i> <p style="text-align: center;"><u>Learning and Education</u></p>	<i>Proactive, Smart, and Innovative People</i> <p style="text-align: center;"><u>N/A</u></p>
<i>Competitive and Resilient Economy</i> <p style="text-align: center;"><u>N/A</u></p>	<i>Competitive and Resilient Economy</i> <p style="text-align: center;"><u>N/A</u></p>
<i>Collaborative and Reliable Institutions</i> <p style="text-align: center;"><u>N/A</u></p>	<i>Collaborative and Reliable Institutions</i> <p style="text-align: center;"><u>Security and Defense</u></p>
<i>Efficient, Clean, and Sustainable Environment</i> <p style="text-align: center;"><u>N/A</u></p>	<i>Efficient, Clean, and Sustainable Environment</i> <p style="text-align: center;"><u>N/A</u></p>
<i>Others:</i> <p style="text-align: center;"><u>N/A</u></p> <hr style="width: 20%; margin: 0 auto;"/>	<i>Others:</i> <p style="text-align: center;"><u>N/A</u></p> <hr style="width: 20%; margin: 0 auto;"/>

5.2 Responsiveness to the Philippine Innovation Act (choose maximum of 3)*

Please refer to this [link](#).

<input type="checkbox"/> MSME Innovation (Section 12) <input type="checkbox"/> Innovation Centers and Business Incubators (Section 13) <input type="checkbox"/> Regional Innovation and Cluster Development Program (Section 14) <input type="checkbox"/> Strategic RD&E (Section 15) <input type="checkbox"/> Diaspora for Innovation and Development (Section 18) <input checked="" type="checkbox"/> Advocacy and Community Education (Section 20) <input type="checkbox"/> Public Sector Innovation <input type="checkbox"/> Inclusive/ Social Innovation Innovation Instruments (Section 16) <ul style="list-style-type: none"> <input type="checkbox"/> Technology Programs <input type="checkbox"/> Technology Platforms <input checked="" type="checkbox"/> Human Capacity Building Programs <input type="checkbox"/> Innovation Networks <input type="checkbox"/> S&T Parks

5.3 Applicable Sustainable Development Goals (SDGs) (choose maximum of 3)*

<input type="checkbox"/> SDG 1: No Poverty <input type="checkbox"/> SDG 2: Zero Hunger <input type="checkbox"/> SDG 3: Good Health and Well-being <input checked="" type="checkbox"/> SDG 4: Quality Education	<input type="checkbox"/> SDG 10: Reduced Inequality <input type="checkbox"/> SDG 11: Sustainable Cities and Communities <input type="checkbox"/> SDG 12: Responsible Consumption and Production
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<input type="checkbox"/> SDG 5: Gender Equality <input type="checkbox"/> SDG 6: Clean Water and Sanitation <input type="checkbox"/> SDG 7: Affordable and Clean Energy <input type="checkbox"/> SDG 8: Decent Work and Economic Growth <input checked="" type="checkbox"/> SDG 9: Industry, Innovation and Infrastructure	<input type="checkbox"/> SDG 13: Climate Action <input type="checkbox"/> SDG 14: Life Below Water <input type="checkbox"/> SDG 15: Life on Land <input type="checkbox"/> SDG 16: Peace and Justice Strong Institutions <input type="checkbox"/> SDG 17: Partnerships to achieve the Goal
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5.4 Alignment to the Philippine Development Plan 2023 - 2028*
Please refer to this [link](#).

<input type="checkbox"/> Chapter 2: Promote Human and Social Development <input type="checkbox"/> Chapter 3: Reduce Vulnerabilities and Protect Purchasing Power <input type="checkbox"/> Chapter 4: Increase Income-earning Activities <input type="checkbox"/> Chapter 5: Modernize Agriculture and Agribusiness <input type="checkbox"/> Chapter 6: Revitalize Industry <input type="checkbox"/> Chapter 7: Reinvigorate Services <input checked="" type="checkbox"/> Chapter 8: Advance Research & Development, Technology, and Innovation <input type="checkbox"/> Chapter 9: Promote Trade and Investments	<input type="checkbox"/> Chapter 10: Promote Competition and Improve Regulatory Efficiency <input type="checkbox"/> Chapter 11: Ensure Macroeconomic Stability and Expand Inclusive and Innovative Finance <input type="checkbox"/> Chapter 12: Expand and Upgrade Infrastructure <input type="checkbox"/> Chapter 13: Ensure Peace and Security, and Enhance Administration of Justice <input type="checkbox"/> Chapter 14: Practice Good Governance and Improve Bureaucratic Efficiency <input type="checkbox"/> Chapter 15: Accelerate Climate Action and Strengthen Disaster Resilience
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5.5 Alignment to the Regional Development Plan/s (if applicable; indicate the chapter/s where the proposal aligns)
Please refer to this [link](#).

- 1.
- 2.

SUPPORTING DOCUMENTS (maximum allowed file size: __)	
Curriculum Vitae or Personal Data Sheet of the Program/Project Leader*	
Technical Drawings (if applicable)	
Most Recent Agency Scorecard or Any Proof of Compliance to Performance and Reporting standards, such as Transparency Seal, ISO Quality Management System, FOI, Citizen’s Charter, etc. (if available)	
Other supporting documents (in PDF, JPEG, or PNG file)	

Republic of the Philippines
National Innovation Council

FY 2024 INNOVATION GRANTS
FORM 2: SUMMARY OF PREVIOUS INNOVATION-RELATED
PROGRAM/ACTIVITY/PROJECTS

Proponent	National Economic and Development Authority (NEDA)
INSTRUCTION: List down the most similar programs, activities, and projects implemented by the proponent in the past 5 years. (maximum of 5)*	
Project Title*: Automation of Innovation Grants Processes	
Implementation Period*: December 2023 to May 2024	
Funding Source/s*: NEDA Regular Agency Fund	
Brief Project Description*: EIGIS (Electronic Innovation Grants Information System) is a web-based information system that shall collect, analyze, and report data on innovation grant applications. It aims to simplify submission through an online portal similar to the Public Investment Program Online (PIPOL) system of NEDA. Built through interoperable workflows, EIGIS aims to eliminate inefficiencies due to disconnected systems. As a result, EIGIS will produce reliable, consistent, accurate, and timely information needed by the National Innovation Council (NIC), and its Executive Technical Board (NIC-ETB), to approve qualified proposals and provide status updates to key stakeholders. This can significantly enhance the NIC's mandate in administering the Innovation Fund (RA 11293 Sec 7-j)	
Physical Accomplishments*: <ul style="list-style-type: none">• Built a system module for user registration, account creation, and user roles• Built an online portal for the submission and processing of grant applications• Created a system of automated workflows to collect, analyze, and report data	